

POLICY – PRESENTERS, CO-PRESENTERS and GUESTS

The purpose of this policy of Eastern Community Broadcasters Inc. hereafter referred to as Radio Eastern fm is to give guidance to the accredited Presenter, Co Presenter and Guest roles with Radio Eastern fm.

A presenter is a person recognised, trained and approved by the Committee of Management (CoM) to represent Radio Eastern fm on-air and is required to be a member.

The Programming Sub-Committee (PsC) recognise that certain persons are, for one reason or another, not able to be trained in panel operation, or operate the panel though physical restriction. Such persons can still become authorised presenters, when panel-operating arrangements satisfactory to the PsC can be made.

Where program presentation by two presenters in combination is sought, the PsC on behalf of the Committee of Management (CoM) requires both to complete the recognised Training Program so that each is panel competent and able to present alone where a physical restriction is not identified. Whilst not considered desirable by the PsC, it is possible for the “non-panelist” to complete the “voice” training component of the Training programme. He/she is not approved to present alone. Both are required to be members.

Guests are, as the name implies, persons invited to Radio Eastern fm to observe, sit in and even contribute to a programme. The CoM encourages this and it is a common event with many programmes, where the guest is specifically invited for interview or for particular information sharing as designed by the presenter.

When inviting a guest, the presenter incurs the responsibility for his guest in the area of Code of Conduct and material broadcast to air by his guest. He/she shall be held responsible for breaches of rules in either or these areas.

Guests are NOT SANCTIONED to read Sponsor Messages, Community Service Announcements, etc., or perform the duties of the presenter. Guests are not required to be members.

TECHNICAL CONSIDERATIONS

The Panels are set up, after much trial and error with a lot of feedback, to give to best possible technical arrangements to all presenters. If you have special requirements, please submit your problem or need in writing to the PsC who will in turn pass it on to the Technical Group if considered appropriate.

Otherwise, DO NOT INTERFERE WITH THE PANEL SET-UP

Failure to comply will invoke a suspension and repeated offences will lead to dismissal.

RIGHTS OF THE PROGRAMME Sub- COMMITTEE

The PsC reserves the right to remove from air and/or replace any program when the reasons for this decision have been approved by the CoM.

PRESENTERS IN TRAINING

Rules apply as for Accredited Presenters. In addition:

1. A trainee will not go to air without the express permission of the PsC.
2. After training and approval and before going to air, duties will be defined by the Training Manager or their Presenter Mentor, to whom they are attached during training by the PsC.

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