

**Radio Eastern FM Committee of Management Meeting
Dorset Gardens Hotel Board Room, 335 Dorset Road, Croydon.
Minutes – 13th February 2025**

Meeting Opened 7.36pm – Andrew Conway

Attending - Andrew Conway, Lyn Woods, Murray Smith, Tony Kenyon, Kevin Carr,
Peter O'Connor, Stephen Spicer and Brett Campbell.

Apologies – Julia Zammit

Guests – Cameron King

Previous Minutes as circulated to committee members for approval

Moved: Tony K Seconded: MS For: All Against: Nil.

Correspondence – External

Inward

- Maddocks re updating YVW lease
- Michael Sukkar - hamper
- Kate T. Wyreena – lease renewal meeting – discussion on the complex issue of WWC and the impact with using Silver Birches.
- ACNC – acknowledging receipt of submission
- Kate T Wyreena – Capital Funding open for applications
- Andrew Morriss CBAA – statistics
- Wyreena – April Market Day notification

Outward

- Maddocks re updating YVW lease
- Kate T Wyreena – meeting on lease
- ACNA - annual report
CoM agreed to endorse Julia Z as alternate responsible person for ACNC
Moved: Peter oC. Seconded: Lyn W For: All Against: Nil.
- Fleetwrap – van signage

Correspondence – Internal

Inward

- Dave R – Submission to comments on access to WiFi
- Jodie S – asking for official complaint on the state of the public toilet.
Action: Andrew C to take up the issue with Kate T.

Outward

- Message-book – Requesting comments on access to WiFi
- Message-book – Wyreena Christmas Closure advice
- Presenters in Membership Campaign - prize winner (Russ Read) advice

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President Report

- Exec meeting on inputs for the licence renewal application – focus is really on answering the questions they are asking. Keeping it to that point.
- Signage on Mobile Studio is completed. Discussion underway with a customiser on the window installation. The internal fit-out and the awning are the other remaining items to be completed. It will be available for volunteers to see at the March 2nd afternoon tea.
Critical now for the Shed to be emptied to accommodate the van. Agreed to have a skip available on 26th Feb with a working bee.
- Responses from our approaches for support from local mayors.
- Maroondah – ‘Capital Funding for Community Groups 25/26 Now Open

Finance Report

- Financial reports as presented
- Accountant now has access to our accounts

Moved to Accept Finance Report: MS Seconded: PoC For All Against Nil

Combined Reports from Station Groups

Technical Team – No Report

- Stephen S raised the budget item for server upgrade.
CoM, after discussion around this item need to ask David C to come to the March CoM meeting, so he can give them more detail to help them reach their decision.
- Stephen spoke to the grant application and documentation needed for it.

Information Technology Report - as attached

Programming Sub-committee

- Meetings will in future be 1 week earlier to facilitate the CoM report.
- 2025 Program Sub-Committee Objective proposal as tabled endorsed by CoM with no objections
- Discussion around the new grid and program proposals in line with ACMA requirements.

Training Report as per attached

- Discussion on retaining trainees and their commitment to the role.

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Membership –

- Complimentary Membership Campaign – results / feedback that we have 2 complimentary members who have now taken paid memberships.
- All members must have their addresses on record, along with email addresses to meet the association requirements. Membership officer to contact any members yet to provide their full details.

Office Manager and Purchasing

- Action: Request for CoM approval on CSA/Groups flyer
- Richard the Renovator's no longer available to assist as indicated in report

Disability Advisor Report - as per attached

- Recent interviews on sports, NDIS and other associated areas with people with disabilities .
- Looking at indexing local councils and their disability liaison officers with a view to try and build the scope of Radio Eastern and disabled people within the next two months.

Moved to Accept All of the Reports as tabled and discussed:

Moved: KC Seconded: TK For: All Against: Nil

General Business

- Dates for next year's volunteer afternoons. – March 2nd,
- Tony K request for signage on his vehicle promoting Radio Eastern approved.
- Action for CoM consideration for when the mobile studio van is launched to the public that we have promotional items/give-aways items. On top of the show bags this could be cheap things like labelled drink bottles and the like to ensure we have a bundle of promotional material to hand out.
- Peter o'C has a fire extinguisher donated by the Shepparton CFA to go into the Mobile Studio Van.

Meeting closed: 9.30pm

Next Meeting scheduled: 13th March 2025